

# UCR ALUMNI ASSOCIATION UCR Black Alumni Chapter

#### **BYLAWS**

# ARTICLE I Name and Purpose

#### Section 1. Name

The name of this Organization shall be the Black Alumni Chapter of the UCR Alumni Association (Alumni Association).

### Section 2. Purpose

The purpose of this chapter shall be to promote and provide support for University of California, Riverside and its alumni, students, faculty, and staff. All activities of the Black Alumni Chapter will be consistent with the Bylaws of the Alumni Association.

## Section 3. Compliance with policies and guidelines

The chapter will comply with all University of California policies and procedures and the Administrative Guidelines for Campus Alumni Associations and Constituency Alumni Groups.

# ARTICLE II Chapter Membership

## Section 1. Membership

Membership in the Black Alumni Chapter is available to any alumnus/alumna of the University of California, Riverside as defined by the Alumni Association Bylaws (Article II, Section 1) who is a current, paid member of the Alumni Association. Additionally, members of the chapter shall also fit into one of the following categories: (1) Regular—anyone who has attended UCR for at least one quarter (2) Student—registered students at UCR in the graduate or undergraduate divisions in good standing. The UCR Office of Alumni & Constituent Relations shall keep membership records.

### Section 2. Dues

The Board of Directors of the Black Alumni Chapter will encourage participants to become current paid members of the Alumni Association to contribute to the Alumni Association's purpose and efforts.

#### Section 3. Voting

Any member of the chapter, as determined by Section 1 of this article, shall have the right to vote on any issue brought before the membership.

# ARTICLE III Membership Meetings

### Section 1. Meetings

A meeting of the membership of the chapter may be held as provided in this Article. The Annual Meeting of the Chapter shall be held on such dates as may be determined by Executive Officers.

## Section 2. Special Meetings

Special meetings may be held at any time and may be called by the Board of Directors of the chapter, or by petition by at least ten percent (10%) of the membership of the chapter. Notice of such meetings must be sent to the membership at least thirty (30) days in advance of the scheduled meeting date.

#### Section 2. Quorum

Ten percent (10%) of the Members as defined in Article II, Section 1 shall constitute a quorum for any membership meeting.

# ARTICLE IV Board of Directors

## Section 1. Board of Directors

The activities of the chapter shall be carried out by a Board of Directors, consisting of up to fifteen (15) but no less than three (3) members. There shall be at all times one (1) current student representative, who shall be selected by the UCR Black Student Association who shall be a voting member of the board.

#### Section 2. Alumni Association Membership

All board members shall be current, dues paying members of the Alumni Association and in good standing.

#### Section 3. Powers

The Board of Directors shall act on behalf of the membership in all matters concerning the operation of the chapter. Any matter submitted to a vote of the membership shall be binding upon the Board of Directors.

A matter may be submitted to the membership by a vote of the majority of the Board of Directors, or by petition signed by twenty percent (20%) of the membership of the chapter. Upon submission of the petition, the Board of Directors may adopt the matter submitted in the petition.

#### Section 4. Nomination and Election

The Board of Directors shall appoint a Nominating Committee of at least three (3) members, which will present a slate of at least one (1) candidate for each vacancy on the Board of Directors. Nominations for Board of Directors membership may also be made by petition of at least ten (10) members of the chapter. Nominations must be made prior to June 15 of each year, and elections must be held by July 1 of each year. When only one person is nominated for an

office, the Board of Directors may cast a unanimous ballot on behalf of the members of the chapter for such a nominee, who shall be so elected.

#### Section 5. Terms of Office

Members of the Board of Directors shall be elected to two- (2) year, staggered terms, approximately one half (1/2) the membership of the Board being elected in any given year. Any member of the chapter is eligible to serve on the Board of Directors.

#### Section 6. Removal

Any officer deemed by the Board of Directors to have failed to carry out the duties of his or her office, or who misses two (2) or more consecutive Board meetings without prior excused notification to the Board of Directors, may be removed from office by a two-thirds (2/3) vote of the entire Board of Directors.

#### Section 7. Vacancies

When vacancies on the Board of Directors occur, they shall be filled in one of the following manners. If the vacancy is for more than one year, the position shall be filled at the next regular election of Board of Directors. The Board of Directors, however, may choose to fill the vacancy on an interim basis by an appointment until the next election. If the vacancy is for less than one year, the position may be filled by an appointment made by the Board of Directors.

# Section 8. Compensation and Reimbursement

The members of the Board of Directors shall serve in their positions without compensation. Upon prior approval of the Board of Directors and the Alumni Association, or its designee, reimbursement for reasonable expenses shall be made.

## Section 9. Meetings

The Board of Directors shall meet as often as deemed necessary, but at least three (3) times each year, at intervals of no more than four (4) months.

#### Section 10. Ouorum

A quorum for Board of Directors meetings shall be a simple majority of the membership of the Board of Directors.

# ARTICLE V Officers

The officers of the chapter shall be elected by the Board from its own membership and shall consist of a President, Vice President, Treasurer, Secretary, and such other officers as deemed necessary by the Board. Each member elected shall possess the motivation, commitment and dedication to make the chapter a success.

# ARTICLE VI Procedures

Unless otherwise specified, the meetings and other activities of the chapter shall be governed by those procedures found in Robert's Rules of Order, as amended from time to time.

# ARTICLE VII Amendment

The provisions of these Bylaws can be modified at any time by either petition of at least ten percent (10%) of the chapter members and approved by a two-thirds (2/3) vote of those voting on a ballot submitted to the entire membership, or by a three-fourths (3/4) vote of the Board of Directors of the chapter. All proposed amendments shall require approval by the University of California, Riverside, Alumni Association Board of Directors before taking effect.

# ARTICLE VIII Miscellaneous

# Section I. Conflicting Bylaws

In a case of conflict between these Bylaws and the Bylaws of the Alumni Association, the latter shall supersede.

#### Section 2. Dissolution

In the event of the dissolution of this chapter, any funds or assets will revert to the Alumni Association.

## Section 3. Obligations

No member of the chapter acting in any capacity may obligate or incur any expense in the name of the Alumni Association without prior express written approval of the Board of Directors of the Alumni Association or its designee for that purpose.